

Student Records / Document Management Feature Comparison

Compare capabilities across leading solutions to see why DynaFile is the trusted choice for education compliance, automation, and document control.

	DynaFile	SIS	SharePoint	Most Other DMS	Network File Shares	Paper
In-Browser Page Editing & Metadata Updates						
In-Browser Document Structuring: Split, Merge, Reorder Pages & Update Metadata of Student Files		×	×	×	×	×
Student Document Indexing, Search & Customiza	ation					
Automated Metadata Tagging & Indexing + Data Synchronization from SIS or System of Record		×	×	×	×	×
Cross-Reference Search by Student, Program, Campus, and Document Type		×	×	×	×	×
Customizable Indexing & Reporting for Education Workflows		×	×	×	×	×
Security & Permissions						
Compliance Certifications (FERPA support; HIPAA, GDPR, SOC 2 Type II)				×	×	×
Automation & Workflow						
Barcode Scanning for Cloud-Based Student Records Filing		×	×	×	×	×
Automated Retention Policy Enforcement for Student Documents		×	×	×	×	×
Real-Time Audit Trails & Compliance Reporting for Student Records			×	×	×	×
School-Specific Design & Student Lifecycle Man	agement					
Built for Admin & Student Services Teams Managing Student Records			×	×	×	×
Complete Student Document Lifecycle Management (Enrollment to Graduation / Alumni)			×	×	×	×
Scalability & Performance						
Flexible Document Storage & Pricing Model		×	×	×	×	×

Admissions streamlined. Audit-ready in minutes.

"Starting to use DynaFile has been such a great transition. Processing files is so much smoother. We have our system setup so that we can put files into classes before they are actually enrolled.

This helps the admissions team track who has been completed and is ready to start school.

We also have setup files for drops and graduates.

I have to say my favorite part of DynaFile has been being able to share access with the auditors.

It used to take me one whole day to scan the files they requested
and now it takes me less than 15 minutes to share the access."

-Lindsey Yearsley, Financial Aid Leader | Paul Mitchell School, Rexburg, ID





Discover the DynaFile Advantage

One platform for student document control across K12, universities, trade schools, and teaching hospitals.

Built for student documents. Designed to work with your systems.

DynaFile adds document-level control, intelligent classification, and automated workflows and retention to your school's tech stack, delivering cleaner audits, faster responses for students and staff, and a scalable foundation for institutional growth.



Built for Student Services Teams

Designed for the Complete Student Document Journey

- From admission to alumni, manage every stage of the student document lifecycle in one secure system.
- Purpose-built for registrar, financial aid, and student services teams to automate workflows, improve accuracy, and save time.
- Centralize student documents across all departments in one digital filing system.



Granular Access & Security

Student-Specific Role & Rules-Based Permissions

- Role-based permissions down to individual documents, student records, or department levels.
- Built to support compliance with FERPA, HIPAA, HITECH, SOC 2, and internal school policies.
- Secure external file sharing for auditors, parents, and third-party review.



Intelligent Student Document Control

Custom Indexing, Editing & Compliance Tools

- Custom metadata indexing for fast, accurate retrieval of any student file across departments.
- In-browser document editing: easily split, reorder, and merge files without rescanning or reuploading.
- Built-in version control, automated tracking, and audit-ready reporting.



O Advanced Document Workflow Automation

Streamline Filing, Scanning, and Integration

- Barcode scanning routes documents instantly to the correct student folder with proper metadata.
- Seamless integrations with your existing systems, plus e-signature tools like Adobe Sign and DocuSign.
- Automate filing processes and eliminate manual document handling.



Student Records Compliance & Audit Readiness

Real-Time Reporting and Automated Retention Tools

- Streamline compliance with automated retention enforcement and student document purging.
- Get real-time audit trails and student document completeness reports for effortless compliance monitoring.



Flexible Digital Filing Built to Scale

Enterprise-Ready Student File Management

- Effortlessly manage millions of documents across multiple campuses and 100K+ student records.
- Scale confidently with storage-based pricing costs aligned with enrollment growth.

Trusted by Education and HR Teams Across Industries Over 25 Years

































